

Meeting Minutes

MEETING: Parent Board Meeting

CHAIR: Jen Trask

DATE: December 14, 2016
6:00pm – 8:00pm

Time:
LOCATION: Case High School

Present: Jen Trask, Neil Wright, Liz Christensen, Tom Knaus, Jeff Peterson, Missy Reischl, Ben Scharff, Tracy Stouffer,

Excused:

Agenda Item	Discussions/Decisions	Action Items and Person Accountable
Minutes	November Minutes Approved once we receive interested officials list.	
Next Meeting	6:00 January 18 at Park High School	
Fall & Winter Season	<p>Bylaws: Looking at and updating the bylaws in addition to job descriptions.</p> <p>Liz and Neil are going to work together on updating the bylaws. Will get it out to board sometime in January and February.</p> <p>Will work on updating bylaws first and then discuss need to update job descriptions.</p> <p>501 (c)3: Within the next 4 file for the 501 and taxes.</p> <p>Indy meet there are families that still do not have a room. There are rooms still available on</p>	<p>Jen Trask is working on it. Liz and Neil will continue working on it.</p> <p>Ben will get that ready then send to the board for review.</p>

	<p>IHG.com website. Holiday Inn express is still available for 133.00.</p> <p>May not be able to do a team dinner. Will need room for approximately 60 people.</p>	<p>Reserve a room at the Staybridge to host a team dinner. Becky Scharff.</p>
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<p>Head Coach</p>	<p>Met with Brian Arnold, building and grounds. Case AD getting reports from 3rd shift engineer saying SEA kids are disruptive. Had a meeting to figure out what was happening in regards to supervision. Carl is the individual who is bringing up concerns. Running in the hallways will be taken care of. AD was told we would not put an adult in the locker room. Was asked to come to coaches immediately if cleaning staff observes a problem.</p> <p>Talked about keeping a pool open during the summer. Willing to pay a little extra if they are willing to keep it open in the summer. Stated if he keeps a pool open it would be Park. Also asking for a block here for diving.</p> <p>Christmas schedule is done. January 2 can't get Park. Might be an off day. Spoke to Matt Miller to pick a day for the May meet (6th/7th)</p> <p>Early Bird - might be changed to 6th or 7th Brown Deer.</p> <p>Pirate Plunge: June 2-4 Brown Deer</p> <p>Summer Sizzler: June 23-24 Pleasant Prairie</p>	<p>Neil is going to talk to the kids and put in newsletter.</p>
<p>Treasurer Report</p>	<p>Up 7500 from last year registration</p> <p>November made 5,400-5,500</p> <p>Elegant Farmer - 800</p> <p>Milaegers: 20.00</p> <p>Scrip - big Scrip month</p> <p>Towels: Paid out 260 more than collected?</p> <p>Ben sent out emails to most families in regards to escrow accounts. Missy sent Ben the e-mails for newly registered families.</p>	<p>Talk to Renee D. about the discrepancy</p>

	<p>Checking with some families to keep up with escrow account.</p> <p>Discussed possible dollar amount to limit meet participation until family is caught up.</p>	<p>Ben will forward monthly payroll statement from the YMCA to Neil</p>
<p>Registration</p>	<p>127 athletes are currently registered there are still in the 2 week trial. Some Burlington and Oak Creek swimmers possibly joining in January.</p> <p>New registrations are now at 100.00 for fundraising money.</p> <p>Looks like we will be bigger than the 2015-2016 season.</p>	

<p>Spring Summer Meets</p>	<p>Kentucky Meet: Busses to meet will be 100 a person.</p> <p>Early Bird - might be changed to May 6th or 7th Brown Deer.</p> <p>Pirate Plunge: June 2-4 Brown Deer</p> <p>Summer Sizzler: June 23-24 Pleasant Prairie.</p>	<p>Neil checking on date and hotel.</p>
<p>Meet Director</p>	<p>Josh is getting fewer questions about how to sign up for meet worker obligations.</p> <p>Next meet is 2 worker spots. High school boy families are exempt.</p> <p>Josh will get regional meet set up so families can begin signing up.</p> <p>Soda order needs to be taken care of soon.</p>	

	<p>Gift card worked well for purchasing food for meets.</p> <p>Neil will do coloring contest to design cover for penguin challenge.</p> <p>Awards for Penguin Challenge will be bagged and given to coaches.</p> <p>T-shirts for Penguin Challenge.</p> <p>Oceans apparel has asked but quality of work is questionable. We had complaints.</p>	<p>Neil will give gift card to Stacy.</p> <p>Josh will check in with Pat about team sign up for that meet.</p> <p>Neil will speak with Oceans apparel.</p>
<p>Officials</p>	<p>Try to have another clinic in January/February. Need to get Cindy R. to get our people Y-certified.</p> <p>Will follow up with Jose. The Wahls are not coming back until the spring but hoping they would renew official certification.</p> <p>2 new certified Dave Krug and Steve Waite.</p>	
<p>Fundraising</p>	<p>Scrip has picked up. Milaeger's for stuff in the store was not worth doing again. Swim a thon is the 21st. Sponsorship - if families get someone to sponsor the team that could count towards fundraising. Need 501 C.</p> <p>Superbowl pool dropping fee to 20.00 a square. 500 halftime 1000 on the final Club gets 500 Families would get 5.00 for every square going into the fundraising account.</p> <p>.</p>	<p>Neil will put in the newsletter. Tom will look for his flyer from last year to give to Neil.</p>

New Business		
Vice President	<p>Jeff has his USS membership for non athlete membership.</p> <p>Getting swim caps with names. We need to have the order in by the end of the month.</p> <p>Put order deadline as December 28th. There is an option to get the cap without the name. Order form for personalized caps. These will be silicone.</p> <p>Decided to order another run of t-shirts. Order was placed on the 7th. Total bill was 652.00</p>	
Parking Lot Items	<p>Will continue to look into Liz's idea of sponsorship once the 501 C is established.</p> <p>Athlete survey using survey monkey-</p>	Jeff Peterson

Meeting Adjourned: 7:45 pm

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