Meeting Minutes

MEETING TITLE: Parent Board Meeting

CHAIR(S): Kim Wergin, Neil Wright

DATE: July 6, 2015   **TIME: 6:00-8:00 p.m.**   **LOCATION: Carthage College**

PRESENT: Neil Wright, Kim Wergin, Vickie Bleser, Missy Reischl, Josh Johnson, Jen Trask; **ABSENT:** Trina Cain, Brenda Rose

Agenda Item	Discussion/Decisions	Action Items and Person Accountable
Coach Report:	- Meet Schedule approved as presented. - Noah's Ark review – great pushing the date a week later as the park was practically empty. Keep similar date for future dates. - Park pool is scheduled to be filled July 13 and be available for our use on July 20 (no available Fridays). 30th Anniversary Picnic – Robin Betthauser and Lydia Bollendorf organizing the event which will be held on Saturday, September 19 at Sealed Air YMCA. More information to follow. - Bird Bath team dinner discussed. $5 per person for pizza (two delivery times to facilitate AM vs. PM swimmers. First choice for location is Country Inn & Suites (Neil will call and organize).	Organize Bird Bath team dinner (Neil Wright)
Treasurer Report:	Tracking $6000 shortfall on meets, but the budget overall is tracking at a $5000 shortfall (which is really good considering the $10,000 error paid to the YMCA and closing out taxes from 2013). Taxes are finished! 501(c)3 is on hold until taxes are filled in September of 2015.	Begin 501(c)3 process after taxes are filled in September of 2015 (Vickie Bleser)

Registration Report:	• Numbers are tracking normal for Spring & Summer (97 swimmers to date). Nothing serious on outstanding fees.	
Meet Director Report:	• Summer Sizzler went well. Maybe look at changing the date (off of Father's Day weekend). Need more 1st place ribbons (ran out of ribbons during the meet). Will forward awards to teams ASAP. 13&O State notes – need to figure out Friday Prelim session for timers (17 total); if covered the organization receives $500. Proof of time is not needed during this event as the meet is pre-proven through OME. Discussion about two can cover scoring. Concessions/Hospitality discussion … have a concessions lead and a hospitality lead. Worker requirements discussed for Fall & Winter, six is the magic number (1 for Fall Starter, 2 for Oddball, 3 for Regionals). Josh will updated Worker Requirement document for the Fall & Winter.	Forward awards we ran out of during the Summer Sizzler to Neil Wright so he can handout during the upcoming State meets (Josh Johnson) Is it possible to change the Summer Sizzler weekend (Neil Wright) Concessions lead – Tom Renner? (Josh Johnson) Hospitality lead – Lydia Bollendorf (Kim Wergin) Worker Requirement document for Fall & Winter (Josh Johnson)
Official Report:	• Liz Christensen has an interest in filling this void. Nominated by Vickie Bleser, seconded by Jen Trask and vote in. Term will be September 2015-August 2017. Still need to fill the official "bullpen."	
Fundraising Report:	• Legality of funneling funds to families for raising above and beyond the required amount discussed. Discussion of certain fundraising options (keep some, drop some?). Vickie Bleser and Neil Wright will reach out to the powers that be in terms of legality of fundraising and families receiving funds and share insights gained.	Contact fundraising lead at Catholic Central (Vickie Bleser) Contact Randy Julian (Neil Wright)

New Business:	• Head Coach Review (please contact Kim Wergin if you would like to assist – need President, another board member and a parent at large	Help with Head Coach Review (all, one additional board member to assist Kim Wergin)
Unfinished Business:	• Parent Board Committee Members document discussed and edited. Neil Wright will update and forward via email for comments and updates. Discussion on open VP and Fundraising posistions. Motion by Missy Reischl, seconded by Josh Johnson to bring Jen Trask on a VP for two year term (September 2015-August 2017). Motion passed.	
Next Meeting:	• Tuesday, August 25, 2015 at Kim Wergin's abode beginning at 6:00 p.m.	
Adjourned:	• 8:22 p.m.	

Minutes Recorded by: Neil Wright

Minutes Approved: